

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES
SEPTEMBER 27, 2011
7:00 P.M. BOARD CONFERENCE ROOM**

PRESENT: Robert McCann – President; Laurie Asermily – Vice-President; Susan Backlund; Seth Brandow; Rebecca Jessop; Timothy Kuryla; James Somerville

ABSENT: No one

OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Martin Rotz – Assistant Principal; Jeffery Felice; Christopher Puylara – RFA President; John Dickenson – Buildings Maintenance Supervisor; Tina Carlsen – CSEA President

Mr. McCann called the meeting to order at 7:00 p.m., recited the Pledge of Allegiance, and welcomed guests.

PUBLIC COMMENTS: None

SUPERINTENDENT’S REPORT:

JEFFERY FELICE REPORTS

2.1 Report by Jeffery Felice – Fulbright Teacher Exchange Program

Mr. Felice, who recently returned from a 6th grade Math teaching experience in an English Public High School for one year, reiterated his “amazing experiences.” His counterpart Exchange Teacher from England here at RCS was Meera Lawrence who taught Mr. Felice’s classes. Mr. Felice explained some of the differences and similarities of the school systems and curriculum in England vs. NYS, and stated that “the English outlook on education is very different, comparing their school and their way of life to Harry Potter. He also mentioned that teaching under different practices and philosophies meant that he had to “get used to the fact that he was and felt like a brand new teacher.”

In addition to teaching Math to 300 students, Mr. Felice also held “Advisories” (a mandated class) whereby students and he talked about current events (English/US). And, in his free time he traveled across 17 different countries. However, he stated that “he is happy to be back here at Romulus and bring what he learned there to us here.”

CLERK’S REPORT:

1.1M Approval of Minutes of September 13, 2011

Motion made by Ms. Backlund, seconded by Mr. Kuryla, and carried unanimously.

1.2M Approval of Treasurer’s Reports for June, 2011, July, 2011, August, 2011

Motion made by Mr. Somerville, seconded by Mr. Brandow, and carried unanimously.

ROMULUS BOARD OF EDUCATION MINUTES
SEPTEMBER 27, 2011

- 1.3M Approval of the Student Activities Report for August, 2011
Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.
- 1.4M Acceptance of the Claims Auditor report for July, 2011
Motion made by Mrs. Asermily, seconded by Mr. Brandow, and carried unanimously.
- 1.5M Acceptance of the Claims Auditor report for August, 2011
Motion made by Mrs. Asermily, seconded by Mr. Brandow, and carried unanimously.

SUPERINTENDENT'S REPORT:

**APPR UPDATE
FOREIGN TRAVEL CLUB**

2.2 Update by Michael Hoose

Mr. Hoose mentioned that he attended the Fall NYSCOSS Convention where much discussion centered around APPR. He provided the SED website to the BOE membership for further and detailed information on Common Core State Standards, Data-Driven Instruction (DDI) and School-Based Inquiry (SBI), and performance management systems – www.engageNY.org. Mr. Hoose indicated that four rating categories (rubrics) of evaluations of teachers under APPR have been created with Districts encouraged, but not required, to use them. The Superintendent, Mr. Puylara (RFA President) and a committee of teachers will, in the future, discuss teacher and principal evaluation formats.

Also mentioned was that Mrs. Holly Stekl, High School Science teacher, would like to begin a Foreign Travel Club for students. Mr. Hoose stated that he would obtain further information for the BOE membership to consider. And, an update on the Feasibility Study will be available in late October, 2011.

COMMITTEE REPORTS:

FACILITIES COMMITTEE

15.1 Facilities – Capital Project

Mr. Brandow and Mr. Kuryla briefly informed the BOE of the upcoming Capital Project, Phase I (boilers) and Phase 2 (other items as stated in the Building Condition Survey). There will be a Facilities Committee meeting on October 11, 2011 to discuss this.

BUDGET COMMITTEE

15.2 Budget Committee update

Mr. Brandow and Mr. Boulware briefly stated that Initial Budget Assumptions will be discussed at the upcoming Budget Committee meeting on October 11, 2011, which are necessary to take into consideration for the 2012-13 budget creation process.

ROMULUS BOARD OF EDUCATION MINUTES
SEPTEMBER 27, 2011

POLICY COMMITTEE TABLED

15.3 Policy – Review of the following policies for a first 30-day reading:

- . Animals in the School (Instructional Purposes), #8370, Revised
- . Sexual Harassment of District Personnel, #6121 Mandated Revision
- . Sexual Harassment of Students, #7551, Mandated Revision
- . Anti-Harassment in the School District, #3420, Revised NAME
TO Non-Discrimination and Anti-Harassment in the School
District
- . Complaints and Grievances by Employees, #6122 combined into newly
Named #3420
- . Complaints and Grievances by Students, #7550 combined into newly
Named #3420
- . Pest Management and Pesticide Usage, #5632 New

Mrs. Asermily, Chairperson of the Policy Committee indicated that further investigation of these policies is still in process; therefore, discussion at this time was TABLED.

PK-12 PRINCIPAL'S REPORT:

GRADUATION DATA REPORT

4.1 Update - Graduation Data Presented by Mr. Rotz, Assistant Principal

Mr. Rotz reviewed a comparison on graduation rates from 2007 – 2011 indicating that the rates are used by NYSED to determine schools in need of improvement, test performance and participation indicators, and for fiscal items such as ARRA and RTTT grants. He also stated that RCS has a District graduation rate of 75%, up from 74% in 2007.

LEAVE OF ABSENCE:

ANN GILL – LEAVE OF ABSENCE

7.1L Ann Gill – Cleaner - A medical leave of absence, effective October 6, 2011 through approximately November 3, 2011, pending Physician's release. Accumulated sick leave days will be utilized.

Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.

RESIGNATIONS:

KIMBERLY MASON RESIGNS

7.2RG Kimberly Baldasari Mason – Cafeteria Monitor, retroactive to September 1, 2011

Motion made by Mrs. Asermily, seconded by Mr. McCann, and carried unanimously.

BERNADETTE PAYNE RESIGNS

7.3RG Bernadette Payne – Cafeteria Monitor, retroactive to September 1, 2011
Motion made by Mr. McCann, seconded by Mrs. Asermily, and carried unanimously.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose

- 6.1A Patricia Hadley – Substitute Teacher, 1-6 – Certified
- Jessica McCarthy – Substitute Cleaner

Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

ROMULUS BOARD OF EDUCATION MINUTES
SEPTEMBER 27, 2011

EXTRACURRICULAR APPOINTMENTS:

FROM COUCH TO 5-K RUN

- 6.1A Christopher Puylara – Volunteer – 5-K run (It's a Wonderful Run)
- Gina Lynch – Volunteer – 5-K run
- Heather Higby – Volunteer – 5-K run
- Karen Horvath – Volunteer – 5-K run
- Amanda Pundt – Volunteer – 5-K run

Mr. Puylara explained that the "From the Couch to 5-K" run is considered to be for students who may not be actively participating in a modified sports program or other type of extracurricular activity. And, it is being billed with Middle Level students, grades 5 - 8, in mind. The event will occur on December 10, 2011 in Seneca Falls.

Motion made by Ms. Backlund, seconded by Mrs. Jessop, and carried unanimously.

COMMITTEE ON SPECIAL EDUCATION REPORT:

9.1M Approval of the recommendations as listed in the Minutes of September 13, 2011 (504) and September 20, 2011 (CSE).

Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.

OTHER BUSINESS:

BOE PRESIDENT COMMENTS

- A. Parent/Teacher Conference Day – November 10, 2011

Mr. McCann encouraged other BOE members to spend a portion of that day at RCS so that Staff and others can "get to know any and all Board members", stating that he will be available.

- B. Goal Setting

Mr. McCann requested that those members who have not provided him with goals for both the Superintendent and BOE members should do so ASAP. These will then be reviewed at the October 11, 2011 BOE meeting.

- C. Workshop Dinner

Mr. McCann and Ms. Keel are working on holding a Workshop dinner for the purpose of reviewing Policy/Practices/Guidelines that exist for all of the current BOE Committees. Date is TBA.

ADJOURNMENT

Motion to adjourn at 8:30 p.m., made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

LEANNE B. KEEL
DISTRICT CLERK